

CyberSafe

Authorisation Letter Template and Confirmation Letter

Authorisation Letter Template

<Name of Targeted setting>

<Address>

<Contact information>

To whom it may concern:

The <Name of Targeted setting> expresses its support to the Changing Attitudes among teenagers on Cyber Violence against Women and Girls – CYBERSAFE project and representative <Name of implementing partner>

The topic of Violence through the Internet against Women and Girls is a phenomenon that affects teenagers, guardians and educators. In this context, educating teenagers on violence in online space and how to support each other has a strong impact. We encourage the student's involvement in extra curriculum activities to increase awareness. We are ready to build cooperation between school units and organisations working on gender-based violence and stereotypes. For these reasons, <Name of Targeted setting > is interested in participating in the CYBERSAFE project activities and hosting the workshops.

We confirm that the content of the workshops was thoroughly introduced by the CYBERSAFE project representatives, and we approve the student's participation at the workshops.

<Name of Targeted setting > is fully aware that evaluation forms are anonymous, evaluation forms follow the GDPR rules and data collected will be used for research purposes. We support the effort to collect the data via questionnaires during the workshops. We also express our support to conduct the follow-up online/offline survey in 2-3 weeks after hosting the workshop. We support training organizers to obtain the letter of consent from the parents.

We confirm that <Name of Targeted setting > can provide the resources needed to carry out the workshops, such as classroom, (Digi-or smartboard), internet connections (WI-FI). We also allow the student to use smartphones during the workshops to participate in online role-plays.

We will be glad to learn more on the topic and workshops implemented. For this reason, our educator will be attending the workshops and overseeing the process of the student's involvement.

<Representative Person >

<Title >

< Signature >

< Date >

Confirmation Letter on Conducting the Workshops

<Name of Targeted setting>

<Address>

<Contact information>

To whom it may concern

<Name of Targeted setting> confirms that CYBERSAFE project representative <Name of implementing partner> conducted the <number> of workshops with <number> participants in total during the <date(s)>

<Representative Person >

<Title >

< Signature >

< Date >